

DRAFT

Pinos Altos Mutual Domestic Water Consumer's Association

Regular Board Meeting Agenda
Wednesday, March 13, 2024, 7:00 PM
Pinos Altos Fire Station

Meeting was called in order at 7:00pm

Announce Sign-up sheet for Public Input

Call to Order and Determination of Quorum

Announce Public Input Sign-up is Closed

Approval of Agenda

Approval of Minutes from Jan 17th Regular Meeting

Board members in attendances were: Tom Gedgudas, President; Gabriel Preusch, Vice President, Alma Wilson, Treasurer, Kris Wamsley, Member at large.

April Matthews, Bookkeeper and Linda Davila, Meter Reader were in attendance. Ann Estensen was also in attendance.

Board approved 100% approval on our agenda.

Board approved 100% approval on minutes on meeting January 17, 2024.

Non-Mandated Business: Public Input

Ann Estensen brought up the question, why minutes were not posted.

April Matthews did respond explaining they were posted. Checked the phone and they were on line but under documents.

New Business

Approval of New Memberships (if any)

There were no new members at this time.

Meter on Fire Hydrant at the Fire Station

Gabe discussed in detail about the meter they have to place on Fire Station is not large enough to install at the fire Station.

April suggested to contact Forest Service and ask them if they could keep log when they fill tankers. They know exactly how many gallons they hold. April will contact the Forest Service.

Discussion/Approval of a Detailed Check List for Repair Work

Gabe explained how difficult it is in making sure the list will cover everything they need to cover all the repair work to be done. He is working on the list. He asked to Table it for May.

Approval to Invite Susan Lithgow, NMED, to Discuss Financing Options for Service Line Replacement

Kris has made contact checking on what could be offered. She suggested to try and set up meeting for Susan Lithgow to come and explain everything in person. The Board approved unanimously approved. Kris will contact her and see when this could happen.

Tom; asked this be Table it in May.

Unfinished Business from Prior Meeting+

Discussion to Establish Policy Regarding Membership Transfers with Outstanding Balances

April discussed there were several balance over due. April has notified them. Linda offered to try and contact them and explain in person. They have 30 days to respond before water is turned off. We have to follow the polices rules and their protocol. April explained what would be appropriate to handle the transfers. Before any transfers the account has to be paid in full before water can be turned on. April wanted to add a clause not to remove meters just lock up while in process. Gabe and April asked permission not to charge customers \$500.00 to reconnect since they are not going to remove meters. The price in question would be \$175.00 instead.

Discussion to Establish Policy Requiring Shut-off Valves with New Meter Installations
It was recommended to the Board by Tom for all meters have shutoff valves on the water meters. J&S always install shutoff valves when installing the meters. It is up to the customers to install shut off valves on their property. This would help customers to shut off water if they develop any leaks. Gabe explained how this would save a high water bill if their pipe break. The board approved unanimously. Tom asked to Table not for May.

Development of Plan to Replace Water Mains in Yearly Increment.
Tom asked to Table it for May.

President's Report

Sanitary Survey conducted on Jan 31, 2024

Monthly Water Sample Quality: Free Chlorine Dec .55, Jan .xx, Feb .xx

(0.2 to 0.5 mg/L is desired; maximum contaminant level [MCL] is 4.0 mg/L).

General Liability Insurance Renewed at \$2,374 or a 5.5% increase

Worker Comp Insurance Should Renew April 1st @ \$724 (\$18 decrease)

Bookkeeper's Report

Late Notices & Disconnects

April will keep working on this issue. Was explained earlier in new business.

Financials for January and February

Quarterly 941 & SUTA Payroll Reports

Have taken care and submitted.

Treasurer's Report

Report of Excess Funds for Distribution, if any

No excess funds

Employee Census Report

Handed it over to April. There was issues transferring account. She is going to open account under her name since she is the bookkeeper. It will be done on line.

Secretary's Report

Notification of Number of Active Connection to Silver City per MOA B (4)

There are 135 active Connections.

Vice President/Operations Report

Any Leaks or Issues

Gabe reported the excess work trying to find leak at the Fire Station. There is no leak at the meter or line. He was working down the line towards P.A and encountered a problem with too much water absorbed in the ground. All the holes that were duped up would fill up with water. He suggested to wait until the moisture lets up and dries out the ground so he can continue. The board unanimously passed.

Update on KingLocks Installation on All Fire Hydrants

Gabe assured all the locks are all ready to lock. Need to contact Fire Department before locking up. Gabe will make contact.

Confirmation of next board meeting to be held May 15, 2024, 7:00 PM at the PA Fire Station

Adjournment

Meeting adjourned 8:30 pm.