

# Pinos Altos Mutual Domestic Water Consumer Association

**Regular Board Meeting  
Wednesday July 19, 2023  
Pinos Altos Fire Station**

Meeting was called to order at 7:01 pm by Tom Gedgaudas

Board members in attendance were: Tom Gedgaudas, President; Becky Dinwiddie, Treasurer; Gary Geisler, Secretary and Gabriel Preusch Sanchez, Member at Large.

April Matthews, Bookkeeper and Linda Davila, Meter Reader were in attendance. Association members Kris Wamsley, Ann Estensen, Jeri Bibles, Bruce Knoles, and Alma Wilson were also in attendance.

Public Input sign up was closed.

A quorum was proven.

The agenda was approved unanimously.

Minutes from the March 15, 2023 Regular Board Meeting were approved unanimously.

## **Non-Mandated Business: Public Input**

No Public Input requested.

## **New Business:**

### **Contract with BLM for water used to fight the Rico Fire**

BLM sent April a contract for the water they used to fight the Rico Fire that began on June 20, 2023. They informed us that 40,800 gallons of water was used, according to their records. With no meters on any of the hydrants, we billed them for the water they reported to us. They were charged for the water at the same rates association members are charged. They informed April that a check was being cut and sent to us.

### **Water Rate Increase by the Town of Silver City**

Silver City is going to raise the rates they charge customers and associations for water used, according to the Silver City Daily Press. April reached out to the Town for confirmation and amount of increase but did not get any response or information. In the past when rates were raised, we would receive a letter detailing the increase but as of this meeting no letter has been received. With no information on the amount of the increase, this discussion was tabled until the next meeting.

### **Continental Divide RV Park (Base Costs for 1 Residential and 1 Business)**

The board unanimously approved charging the new owners of the RV park one administration fee for the business and one administration fee for the residence on their monthly bill. That falls in line with the policy in place for all association members.

### **Addition of Employee Census Report to Board Responsibilities**

Two years ago, Becky got a notice that this report was not completed. She completed the report on line last year and this year in April. Now it needs to be added to the Treasurer's responsibilities going forward so it will not be missed in the future. The report is due to the US Commerce Department, Census Bureau, by May 11 of every year. The board approved adding the report to the Board's Responsibility List.

### **Certified Water Operator's Increase Request for Services**

Manny has requested that payment for his services be increased from \$350 a quarter to \$500. When Manny was hired as our Water Operator in August of 2019, he was under the impression it was a temporary deal. What he is charging us is very reasonable for his services. The board unanimously approved increasing his quarterly payment to \$500 per quarter effective July 1.

### **September 2023 Annual Membership Meeting**

The board approved the date for the Annual Membership Meeting as September 20, 2023 at 7 pm. Immediately following the Annual meeting will be the regular bimonthly board meeting. It was suggested that cookies or snacks be brought.

### **Unfinished Business from Prior Meeting:**

#### **Update on Order of 8 meters that were schedule to ship June 9<sup>th</sup>**

The new meters have arrived are now stored for future use.

#### **Fire Hydrant Inventory Follow Up to KingLok K3 Locks order**

Gabe reported that we have sixteen (16) fire hydrants that will need the locks. April is going to research the price. Bruce is going to get a price for the board from his business, as well. The board unanimously approved purchasing 17 locks at the best price.

### **President's Report:**

Tom reported that the chlorine levels have been within the desired range for the past two months. The lead and copper test came back good, even with some paperwork issues. This test is done every three years. The HAA5 testing was completed and sent in. The TTHM testing will be done the end of August. NM State Engineers require every five-year inventory of water usage. Tom completed this report and sent it in. The Consumer Confidence Report was posted at the Fire Station and the verification notice that it was posted has been approved by the state

### **Bookkeeper's Report:**

April reported that there is an issue with one account that is three months past due. She is going to try and get it paid this month before having to disconnect. Financials were sent out to the board. We had one new connection in the past year and will be charged one connection fee by the city.

### **Treasurer's Report:**

Becky presented the mid-year P&L comparison and provided some insight as to why some line items were over or under budget. Overall, we are doing much better than budget due to limited maintenance expense so far and controlling other expenses. Becky suggested that we move paying Linda and April to the end of the month instead of the first of the month. With the new payroll software, it is requiring double the work. Making this change will result in 13 payrolls this year so the board decided to vote on this at the next meeting. April did the Quarterly SUTA and 941 Payroll reports, as Becky will be leaving the board in September. April has been getting up to speed on duties Becky would normally do so the transition to a new treasurer can be seamless. Becky offered her services to help during the transition, as well.

### **Secretary's Report:**

Gary reported that the lawsuit is still waiting on the judge to present his final judgment decree which will detail the final costs the board are responsible for paying. He is going to keep in touch with our attorney. Gabe asked about changing our procedures based on the judge's ruling. Gary will present an updated IPRA resolution at the next meeting for the board to approve. Gary also reported the number of active connections is 135, once the new meter is installed. The total number of connections is 143, including the new connection.

### **Vice President/Operations Report:**

Allan was not present for the meeting, so Tom presented his report. Fire hydrants were flushed. Had a couple of major leaks that were repaired in the past two months.

**Confirmation of both the Annual Membership and Regular Bimonthly Board Meeting will be held on September 20, 2023 at 7:00 pm at the PA Fire Station.**

**Meeting was adjourned at 8.08 pm.**

**Minutes prepared by Gary Geisler on July 22, 2023. E Mailed to board on July 22, 2023.  
Draft minutes were posted to website for public viewing on July 25, 2023.**