

Pinos Altos Mutual Domestic Water Consumer Association

Annual Membership Meeting Wednesday September 14, 2022 Pinos Altos Fire Station

Meeting was called to order at 7:05 pm by Tom Gedgaudas, President, via cellphone

Board members in attendance were: Tom Gedgaudas, President (via cellphone); Allan Phillips, Vice President; Becky Dinwiddie, Treasurer; Gary Geisler, Secretary and Gabriel Preusch Sanchez, Member at Large.

April Matthews, Bookkeeper was in attendance. Ann Estensen, Susan Vandenberg, Stuart Warnock, John Dagers and Mark Johnson were also in attendance.

A quorum was proven

Notice of meeting and agenda were posted at the Fire House and on the PAMDWCA website ten (10) days prior to the meeting. Notice of the meeting was also listed on the back of all members September Water Bill.

Agenda was approved.

April Matthews read the minutes from last year and they were approved unanimously.

Reports of Officers & Committees:

President's Report:

Tom reported that the Sanitary Survey was conducted by Aaron Beckworth of the New Mexico Environmental Department. There were no issues found and he spoke very positive about the association. He did have a couple of recommendations for the associations, which were put into place. Tom reported that to compensate for the increasing expenses, the monthly admin fee was increased to \$25. Tom also talked about the large number of leaks we have incurred in the past year. We have been fixing them as they come up. Finally, the board is working on dealing with members who have multiple residences being serviced with one meter. That is something the board with address in the regular board meeting, after this meeting.

Vice President's Report:

Allan reported that we installed numerous new meters in the past year, which went well, even with dealing with J&S Plumbing. Allan spoke about the leaks and that we have a current one which J&S is waiting on the part to repair it. It is at the pressure reduction valve near Main and Hwy 15. It is not a major leak but does need to be fixed. There is another leak at the old church but for some reason it disappeared after J&S dug to look as it was not leaking.

Treasurer's Report:

Becky spoke to the monthly procedures April and Becky use to keep track of all the financials. April sends them to Becky each month for her to review, if there are any questions or issues, they work together to explain them. Becky files the quarterly reports in a timely fashion and will be ordering the W-2's and 1099 forms for year end. She does the reports to the Secretary of State for nonprofits. She prepares the first draft of the budget in November for the board to adjust and approved. Becky and April stay on top of the numbers throughout the year so there are no surprises.

Secretary's Report:

Gary discussed how the draft meeting minutes for all board meetings are prepared and emailed to the board within 3-4 days after the meeting and are posted to the website within 7-8 days for public viewing. This adheres to the NM Open Meetings Act and to the PAMDWCA Open Meetings Act resolution 2022-01. He also confirmed that all notices and agendas for board meetings have been posted to the website and at the fire hall within the time frame established by the NM Open Meetings Act and our own resolution. He sent in the Member Accountability Report to NMED in May, which was much earlier than the July deadline. He also sent the number of active meters to Silver City on April 30th and sent the number of new meters installed on June 30th, also to the city of Silver City.

Bookkeeper's Report:

April reported that she and Gary have worked on getting the active meters number with Silver City accurate so we are not charged for any meters not in service. April reported she runs the financials each month, handles the money and billing, and handles the numerous phone calls.

Election of Directors

The terms of two directors are expiring, Tom Gedgaudas and Gabriel Preusch Sanchez. They both were nominated to serve on the board again. Both agreed to serve. Both were elected with a majority of the members present. Two members elected to abstain.

The annual meeting was adjourned at 7:33 pm.

**Minutes prepared by Gary Geisler on September 18, 2022. E Mailed to board on September 18, 2022.
Draft minutes posted to website for public viewing on September 21, 2022.**