

Pinos Altos Mutual Domestic Water Consumer Association
Regular Board Meeting
Wednesday January 13, 2021
Pinos Altos Fire Station and Zoom Virtual Meeting

Meeting was called to order at 7:02 pm by Allan Phillips, Vice President

Board members in attendance at the Fire Station were: Shay Stark-Lane; Alan Phillips, Vice President; Becky Dinwiddie, Treasurer; Gary Geisler, Secretary and Tom Gedgudas, Member at Large.

Cheryl Spiers-Phillips and Ann Estensen were present via Zoom

A quorum was proven.

The agenda was approved unanimously.

Meeting minutes from November Regular meeting were approved unanimously.

PUBLIC INPUT: Cheryl asked if we could get re access all of the email and phone numbers that were deleted or taken down by the previous webmaster to allow for better communication in the future. The board will look into that.

Board:

Due to Shay Stark-Lane resigning as President since the last meeting, the board had to elect her replacement. Becky nominated Tom Gedgudas to replace Shay as Board President and was elected unanimously by the board. Shay wishes to stay on the board and was unanimously elected as Member at Large. The board would like to thank Shay for her tireless efforts and results as President since 2018. We greatly appreciate her staying on as Member at Large.

President's Report:

Tom took over the President's report. At the last meeting the board decided to mail out ballots and explanation of the By Law change they wish to make. The ballots were returned and opened during the meeting. Becky and Gary tabulated the results. There were forty-nine (49) yes votes and one (1) no vote. The amendment to the bylaws passed. The board appreciates the overwhelming response from the association members who took the time and effort to vote.

Bookkeeper's Report:

Becky and Shay presented the bookkeeper's report. Financials were e mailed to all of the board. The board unanimously approved the November and December financials. There are some security deposits that need to be refunded and checks were cut.

Treasurer's Report:

The W-2's and 1099s have all been prepared and mailed out. The annual report to the PRC will be sent out this week. Becky waited for the election of President so she can make the changes on the report. Will get it out later this week. Becky will get the updated board contact list now that we have the new president added. Renewal applications for GL and Workman's comp insurance are ready to be completed. Board voted unanimously to approve Becky renewing the insurance. Becky will change the registered agent forms, now that the new officers in place. Tom agreed to be the registered agent.

Secretary's Report:

Gary presented this year's Open Meetings Act resolution. It will be the same as last year's resolution. The resolution was approved unanimously.

Certified Water Operator Report:

Water sample tests for December and January were fine. No issues with our water sampling procedures or the samples.

Vice President/Operations Report:

Allan reported the status on the leak at the Fire House. Still working on it trying to find the leak between the main line and the valve to the hydrant. Will return tomorrow to finish up. Have had several other leaks in the past two months. Got them repaired with minimal water lost. Installed a new meter at the church. Shay asked about flushing the lines after repairs are made. Allan noted that would be good, so going forward after a repair he will flush the hydrant just past the repairs. Allan reported that J&S Plumbing has been doing a great job responding to repairs. Allan presented his job description and informed the board that we would like to resign from his position come September. The board discussed looking for Allan's potential replacement. Tom mentioned that we need to discuss in detail and he will add to the agenda for the next meeting.

Cheryl Spiers-Phillips told the board that Allan and her would like to donate the microphone we tried to use for this meeting so the board can use for future meetings.

The board wishes to thank Cheryl for her efforts hosting the Zoom meeting. She mentioned that she would be available to host in the future if necessary.

Next Meeting will be March 10, 2021 at 7:00 pm

Meeting was adjourned at 7:40 pm.

**Minutes prepared by Gary Geisler on January 15, 2021. E Mailed to board on January 15, 2021
Draft minutes posted to website for public viewing by January 19, 2021**