

Pinos Altos Mutual Domestic Water Consumers Association

May 15, 2019. Meeting minutes:

Meeting was called to order at 7:05 P.M.

A quorum was present.

Those present were Shay Stark-Lane, President; Allen Phillips, Vice President; Becky Dinwiddie, Treasurer; David Van Auker, Member at Large; Linda Davila, meter reader; and April Mathews, Bookkeeper.

Guests: Debbie Morris and Gary Giesler.

Allen motioned to approve the agenda and Becky seconded.

Move to approve minutes of March 20, 2019 made by Becky and Allen seconded

Move to approve minutes of April 2019 made by Shay and Allan seconded.

Mandated Business:

Bookkeeper's report:

Meter 105 has the shut off and Shay moved to approve and Allan seconded. New meter, Paul and Mary need to get a quote from J&S. Shay moved to accept and Allan seconded. CC&R report emailed to Mark.

Late fees: Shay moved to change operating agreement to read greater of \$5 or 10% of past due amount. Becky seconded. Board voted and motion past.

It was discussed about issues of a meter that cannot be read. If the meter that was inaccessible last month is, again, this month not accessible, the board will then send a letter to the property owner to address the issue.

Discussion of what to do if meter reader is unable to read the meter.

There was discussion about adding new language regarding persons that have more than one meter making an overpayment. It was decided that there would be new language added that overpayment would be equally divided among the accounts. Shay moved to add the new language and Becky seconded. New language to be added.

Treasurer's report:

Annual report was submitted in February and the tax return was submitted in February.

Member accountability report:

Shay does not remember filing a report. After some discussion, it is believed that Bob filed the report.

Next item: prepared to notify Robert Esqueda of number of connections, Shay will send a letter stating that it is the same as last year.

Certified water operator's report:

Mark sent in water sample results.

Vice Presidents/operations report:

Hydrant repair, replaced hydrant on Ranger St. County is denying that they caused any damage. County is in need of proof of damage. Allen said he has pictures that can be used as proof of damage. Allen put in a request for a new meter to be placed across highway from the Fire House.

Non-mandated business:

Gary Giesler was appointed as secretary by the board, until September. Shay moved to appoint Gary as interim secretary and Allan seconded, motion carried.

Next meeting date is set for July 17, 2019. Annual meeting will be September 18, 2019 and will be a member provided potluck.

Meeting was adjourned at 8:25 P.M.