

# Pinos Altos Mutual domestic Water consumers Association

## September 20, 2017 Annual Meeting Minutes

The meeting was called to order at 7:05 pm by Bob Garrett, President. A quorum was present and the meeting notice was posted.

Those present were Bob Garrett, President; Allan Phillips, Vice President; Becky Dinwiddie, Treasurer; David VanAuker, Member At Large; April Matthews, Office Manager/Bookkeeper; Linda Davila, Meter Reader; and Shay Lane, Secretary. Visitors present were Terry Lane, Rick Johnson, Cheryl Speir-Phillips, Mark Johnson and Mary Hotvedt.

The **agenda** was approved as written, moved by Allan and seconded by Becky.

**Minutes** of the previous meeting on July 6, 2017 were approved, moved by David and seconded by Allan.

**Bookkeepers Report** - April emailed financial reports for the months of July, August and September to all Board members, with the amount of late notices and certified letters sent each month.

April has requested to be notified of water leaks so she will know there will be a water loss when the meters are read. Linda used to tell Donna so will now inform April and she can inform the Board. There were two water leaks on the Association side in the 4" main and off Los Pinos.

Mark Johnson still has a pressure problem after the leak repair, Bob will check it out.

**Treasurer's Report** – Becky reported that April did not receive the bank statement, so Becky went to the bank and signed up for online banking with permission to view and print statements. She can transfer funds between the Association accounts, but not to any other account. She had a letter that will give April online access to view the accounts, and view and print statements. All Board members signed letter and Becky will take it to the bank.

**Certified Water Operator Report** – Allan repaired both leaks with J & S Plumbing's help. Some of the pipe is buried very shallow, some of the copper tubing in the pressure reducing valve were worn out and the main valve leaked and was repaired. Allan recommends that Linda be given a key so she can check the vault each month when she reads the meters to watch for leaks. All agreed this was a good idea.

Bob gave a short explanation on the Disinfection Byproducts testing rules. The Association takes two readings. Chlorine interacts with particles in the water and makes toxic byproducts that the EPA now requires to be tested for. Our tests have always been below allowed levels. In June the HAA5 test is for 5 Haloacetic acids. In the Summer we perform the TTHM (totaltrihalomethanes) test and send to testing lab in Albuquerque. The report comes back and we have been on the low side and have never exceeded limits. The alternative to chlorine is ozone which is very expensive. Every three years we test for copper and lead in the pipes. The Association also tests for VOCs (Volatile Organic Compounds) in the tank after the Town of

Silver City painted the interior. The levels are low. Anyone with immune or kidney problems, or with cancer should talk to their doctor.

**VP/Operator Report** – Nothing to report other than the leaks that were repaired.

### **Mandated Business – Election of Officers**

Bob, Allan and Becky are up for re-election this year. Shay and David were re-elected last year for two year terms.

Allan will only remain on the board in his current position, Becky, Shay and David all said the same thing, due to different reasons for each person. Bob really does not want to continue as President but will accept the position for one more year as long as the board finds someone to shadow him and learn what is required and replace him next year.

Shay motioned that Bob, Allan and Becky remain on the board for two more years, David seconded. There were no other motions. David motioned to elect all three and April seconded. Motion passed unanimously.

### **Non-Mandated Business –**

**Archive Website** – Mark will give April a disk or flash drive to download all revised or updated documents and he will post everything online. The minutes and agendas are all posted and current.

### **Open Meeting Declaration –**

Bob reminded all board members that we need to follow the Open Meeting Rules and cannot make any binding decisions through phone calls or emails. The Agenda must be posted 7 days prior to the meeting and the minutes must be posted 10 days after the meeting.

Becky went online and got a sample for the board to review. Several corrections and changes were suggested. Becky will make changes and bring to next meeting for approval.

The next meeting will be on Wednesday, November 15, 2017.

At 7:55 David motioned to adjourn the meeting, Allan seconded. Everyone then enjoyed a potluck dinner.

These Minutes submitted by Shay Lane, Secretary.