

Pinos Altos Mutual Domestic Water Consumers Association  
August 25, 2016 Minutes

The meeting was called to order at 7:01 pm by Bob Garrett, President. A quorum was present. Meeting notice posted on August 23.

Those present were Allan Phillips, Vice-president; Becky Dinwiddie, Treasurer; David Van Auker, Member at large; April Matthews, Office Manager/Bookkeeper; and Shay Lane, prospective Board member.

The Agenda was approved.

The Minutes for the meetings of July 28, 2016 and August 9, 2016 were approved as written.

Bookkeeper's Report was accepted and there was discussion of how to address the past due balances of several members. Becky moved and David seconded a motion to create a list of past due members and the president and/or other board members would contact the members to work out a payment plan to eliminate their debt over up to 1 year but within a goal time of 3 months. The motion passed 4-0.

It was also decided to purchase Microsoft Office 2013 and a security package for the computer, explore the costs of an electronic payment system, and the costs of a compatible tablet with stylus capabilities for the water meter readings. In the future, we would need to discuss the purchase of a new computer system. The NSF fee was reduced to \$20 and the other fees were left as they were currently by a unanimous vote.

Treasurer's report included addressing new categories in the financial statements for Training and clarification of why the Billing program used 10 gallon increment to calculate billing fees, i.e. to allow for enough decimal places to calculate individual fees. Certified Water Operator report: Zero coliforms and adequate Chlorine residual. The sample for the TTHM measurement was submitted with no report as yet.

Vice Presidents Report: No reported leaks or breaks. Allan is putting the meter number on the meter lids for easier identification.

Mandated Agenda:

Annual Meeting, September 15, 2016 at 7 pm  
PA Fire Station for election of Board members  
followed by Potluck  
All members invited to vote and eat with Board

Non-Mandated Agenda:

The changes to the Articles of Incorporation, Bylaws, and Operations Policy were discussed. The Secretary of State's office is only involved with changes to the Articles of Incorporation. Changes to the Bylaws and Operations Policy have to be noted in those documents.

Becky moved and David seconded that Article VI, paragraph 2 of the Articles of Incorporation be changed to read:

“The board will consider any exceptions to residential membership or residential or commercial ownership of real property on an individual basis.”

Discussion followed and a vote of attending board members was taken and the motion passed 4-0.

David moved and Becky seconded to delete the first sentence of Article III, Section 2 of the Bylaws and substitute the following sentence:

“Bona fide land owners within and in the vicinity of the community of Pinos Altos, County of Grant, New Mexico, having been determined by the Board of Directors to have reasonable access to the water delivery system of the Association, and who are or may be in need of water for domestic purposes, or who are eligible for membership as provided by Article VI of the Articles of Incorporation, as amended, may be admitted to membership upon application therefor and the payment of applicable fees as specified in the operations policy.”

Allan moved and David seconded a motion to add to the

Operations Policy section titled “Membership Application” second and third paragraphs to read as follows:

“Any non- property owning resident in the Pinos Altos area who has resided in an existing dwelling with an Association water connection for two years or longer may apply to become an Association member provided he/she has had no delinquent payments and is willing to sign a note accepting responsibility for all further Association water billings as long as resident in the property. Such member shall have only one vote in the Association. No more than one non-property owning member may serve on the Board of Directors at any time. A non- property owning membership is not transferrable. Membership may be revoked for failure to pay amounts owed to the Association.”

“ An application for a non-property owning membership shall include a) the persons full legal name, b) property address, c) mailing address d) telephone numbers and c) email address. An application fee of \$25 shall accompany the application. Following receipt of application, the Board shall approve or disapprove the membership at its next scheduled meeting. The number of non-property owning members shall not exceed more than 10 percent of the property owning members.”

There being no further discussion a vote was called and the motion passed 4-0.

The purpose of all three motions was understood by all present to allow non-property owning residents of the Pinos Altos community to be a member the Association and be elected to serve on the board of the Association.

Next meeting date will be the Annual Meeting on Sept 15<sup>th</sup> and the meeting following that will be on Thursday, Nov 17<sup>th</sup>. Mandated agenda items will be: proposed budget and rates for 2017; comparing the P&L to the 2016 budget; and the return of security deposits that are due.

The meeting adjourned at 8:29 pm

Submitted by Robert Garrett, Acting Secretary

