

PAMDWCA BOARD MEETING MINUTES – May 19, 2016

The meeting was called to order at 7:05 PM

There were 5 Board members in attendance: Allan Phillips, Becky Dinwiddie, April Matthews and Bob Garrett, David Van Auken

Also in attendance were Donna Dunivan-bookkeeper, Linda Davila, meter reader and Guests Shay Lane and Kathy Phillips

Quorum proved.

The agenda was approved.

Minutes were approved.

Bookkeeper's Report: Mailed the 990EZ and did the CCR and got it approved by Maria Medina in Santa Fe once approved just put it as - CCR Available on Request -on the June billing and then put on the bulletin board and on the website and then it will be done needs to be done by July 1st

Treasurer's Report: Becky was going to contact Vanguard to update all the settings for the board. Also, need to update signatures but recommended after checks clear.

Certified Water Operator's report: Approved

Vice-president's Report (by Bob and Allan): Issue with a meter spinning like crazy, "it fixed itself". Gravity showed that the leak was coming from uphill. The leak was at his house. Water explosion a PVC joint came disconnected. Other than those two all is good.

New Business:

- 1) Approval of new bookkeeper – some discussion of new office manager position it was approved that it would be April Matthews
- 2) Disinfection by-products collection rules – discussion followed this, NMED disqualified small system water operators from collecting the water for this test; there is some regulation we are waiting for to see how this pans out, apparently we are waiting for a lawyer to override it
- 3) Discussion of new board member selection and reassignment of secretary position - Shay Lane was voted in as a board member and then agreed to be the secretary starting in June
- 4) We discussed the phone and renting a storage shed.

Statutory Business:

- 1) Board: Compare P& L statement to Budget
- 2) CWO: Prepare to submit HAA5 water sample in June
- 3) CWO: Prepare to submit lead and copper samples
- 4) Bookkeeper: Prepare and mail Consumer Confidence Report (CCR) to members
- 5) Secretary: Notify SC utilities director of # of connections 137

Meeting adjourned - 8:00 pm

Next meeting date –August 18, 2016 at 7:00 pm