

PAMDWCA BOARD MEETING MINUTES – November 19, 2015

The meeting was called to order at 7:05 PM

There were 4 Board members in attendance: Allan Phillips, Mark Johnson, April Matthews and Bob Garrett, Also in attendance were Donna Dunivan, bookkeeper and Linda Davila, meter reader

Quorum proved.

The agenda was approved.

Minutes were approved.

Bookkeeper's Report: Account # 70 did not receive a letter but first he claims he is on a business trip then he says he is out of town. He would like to pay the \$250 and the \$50 security deposit and then make payments. Donna spoke to Cissy McAndrews who said she would pay \$100 on the account to get it reconnected. The policy is that to reconnect it is a \$500 charge. We have sent multiple letters more than usual and then finally shut it off. We have not done payments in the past and Bob said he would speak to the board. A motion was made to continue with the charges as stated and that we do not do payments. Motion was made and carried unanimously.

Donna is still having trouble with the USPS and getting our mail delivered to our customers. We have been having issues for months with this, including late mail and putting our mail in the incorrect box. We will need to change our operations policy to incorrect a change to include that mail postmarked by a certain date will not be charged a late fee. Bob will look into this and other options and send an email to everyone.

Treasurer's Report:

Detailed below.

Certified water Operator's report: Approved

Vice-president's Report (by Bob and Allan): Leak at the cabins and at the Y but there was not a leak at the Y but was surface water. It was brought up to wait for a week of and running a chlorine test dry before calling the plumber. Water cans have been insulated and Linda will recheck and confirm that all of them are insulated.

Business:

Statutory Business:

- 1) 2016 Budget and Rates Presentation – rates were not changed a budget was proposed and discussed
- 2) Compare P&L to current 2015 budget and confirm solvency – solvency has been confirmed
- 3) Adopt 2016 Rates and Budget – motion was approved unanimously.

Old Business:

- 1) Determine time for all to meet at 1st New Mexico Bank for signature card completion – Bob was going to get the sheet and drive it around so that we all can sign it
- 2) Response form Drinking Water Bureau chief, Stephanie Stringer there is nothing the Drinking Water Bureau can do regarding our water contamination

Meeting adjourned - 8:04 pm

Next meeting date –January 21, 2016 at 7:00 pm