

Pinos Altos Mutual Domestic Water Consumers Association

Special Meeting Minutes Thursday August 22, 2018 Pinos Altos Fire Station

Meeting was called to order at 7:00 pm by President, Shay Stark-Lane

All five board members were present. Shay Stark-Lane, President; Alan Phillips, Vice President; Becky Dinwiddie, Treasurer; Gary Geisler, Secretary and David Van Auker, Member at Large. April Mathews, Bookkeeper was also present

A quorum was proved.

The agenda was approved and was posted for at least 24 hours.

Mandated Business

Discussion of Resolution for Inspection of Public Records:

Final copy of Resolution 2019-01 was presented to the board. The resolution was discussed then Gary moved to adopt the resolution and David seconded. During the second discussion it was noted that it was to be passed and adopted at a special meeting, not a regular meeting. The change was made on the signing page and it was approved unanimously. Agreed to sign resolution at end of meeting.

Discussion of Resolution for Public Input at Meetings:

Resolution 2019-02 was presented to the board. The resolution was discussed. It was agreed that this resolution was needed. Upon reviewing the resolution, April suggested that Procedure E be changed from the original 60 days before speaking on the same issue to 90 days, since the board only meets every 60 days. This change was agreed on by all. Becky moved to adopt this resolution and Gary seconded. There was no further discussion and was adopted unanimously. Agreed to sign resolution at end of meeting.

Discussion of Resolution for Identity Theft Prevention Program

Resolution 2019-03 and the accompanying Identity Theft Prevention Program were presented to the board. The board discussed whether PAMDWCA would fall under the FTC's adopted Identity Theft Rules. It was decided we did as we are a creditor. Becky pointed out some typo errors, which Shay would change. David moved to adopt the resolution and program. Alan seconded. No additional discussion and it was approved and adopted unanimously. Agreed to sign resolution at end of meeting.

Discussion of NMENV Non-Sampling Violation

Discussion concerning this violation and how it happened. First sample of July was rejected due to chain of custody form being filled out incorrectly. A second sample was submitted a week later and that one was rejected also due to the chain of custody form filled out incorrectly and/or missing information. This resulted in the sample not being counted for compliance. It was then discussed how to notify association members of the violation per the NMED. It was decided to send the notice to all association members by end September 26 2019 , post to the website and also post at the fire house.

Discussion of website hosting

New website design was showed to the board. WOW !! Looked great. Then there was a discussion about how to get this website design sent to our current domain name. A letter is to be sent on Monday 8/26/2019 to Mark Johnson asking him to turn over everything he has concerning the association's website and emails.

Discussion of Certified Water Operator

Discussed either hiring or training another Certified Water Operator to handle our testing in the future. It was decided to replace our current volunteer Certified Water Operator. Bob Garrick is set up to do our normal testing through December. We look at other options going forward. Gary will e mail and mail a letter let Mark on Monday 8/26/2019 know his services aren't needed anymore.

Discussion of Response to information request

Discussed how to respond to Mark's Formal IPRA Request for information. The board agreed not to release any association member's account information, per his request. It was decided that Gary would send a response letter via e mail and regular mail on Tuesday May 27, 2019.

All resolutions were signed and stamped. Scanned copies will be sent to Mark, by Gary, to be posted to our current website Friday morning. Shay will get originals to April to be filed.

Next Meeting Date is September 25, 2019

Election of board members and pot luck

Adjourn

The meeting was adjourned at 9:10 pm by President, Shay Stark-Lane