

Pinos Altos Mutual Domestic Water Consumers Association

Regular Meeting Agenda

Wednesday, March 11, 2020; 7:00 PM

Pinos Altos Fire Station

Announce Sign-up sheet for Public Input
Call to Order and Determination of Quorum
Announce Public Input Sign-up is Closed
Approval of Agenda
Approval of Minutes for January Regular Meeting

President

Discuss NM Rural Water Association membership, map, help
Discuss record shredding costs

Bookkeeper's Report

Late Notices, Disconnects, Security Deposit Refunds
E-Mailed Financials for January and February
Discuss one person sign checks so April only has to get one more signature

Treasurer's Report

Progress 2019 Tax Return
Discuss Corporation Commission Return due in June
Annual Report to PRC was due in February
Discuss records retention policy

Secretary

Letter to Alex Brown for number of connections due by March 31

Certified Water Operator's Report

Water Sample Results –January & February – Discuss this

Vice President/Operations Report

Flush hydrants soon
Discuss J & S to do maintenance check on Shut-Off Valves
Written job description
Should we do a parts inventory or purchase any replacement parts?

Non-Mandated Business: Public Input

Closed Session if Needed – AG Response

Open Session if Needed

Next Regular Meeting date: May 13, 2020, 7:00 PM at the PA Fire Station Adjournment